



CITY OF DURHAM | NORTH CAROLINA

Date: December 3, 2010

To: Thomas J. Bonfield, City Manager

Through: Wanda S. Page, Deputy City Manager
David Boyd, Finance Director

From: Joseph W. Clark, Financial Operations
Clayton Hearne, Fleet Manager

Subject: Piggyback Purchase – Two (2) Low Entry Cab and Chassis

Executive Summary

The contract under consideration will provide the Solid Waste Management Department with two Low Entry Cab & Chassis units. Refuse Collection Bodies will be mounted on the cab & chassis. The bodies will be purchased under a separate contract and will be used in the department's Residential Waste Collection program. For the purposes of this contract, the Administration is recommending purchasing the two Low Entry Cab and Chassis from an existing Town of Cary contract that was awarded in May 2010 to Southern Truck Service, Inc. North Carolina General Statute 143-129(g) allows an exception to the bidding process for piggyback purchases.

The Administration has analyzed market conditions, has compared the pricing to other recent similar bids, and recommends using the "piggyback" provision.

The total cost of the contract is \$265,050.00. Funding for this contract is available from the FY 2010-11 Fleet Replacement Fund. (62000136.732300).

The Equal Opportunity/Equity Assurance Department reviewed the bid submitted by Southern Truck Company, Inc. of Charlotte, North Carolina and have determined that they are in compliance with the Ordinance to Promote Equal Opportunities in City Contracting. There were no SDBEs to provide this product.

Recommendation

That the City Manager be authorized to enter into a contract with Southern Truck Service, Inc. in the amount of \$265,050.00, to purchase two Low Entry Cab and Chassis.

Background

The contract under consideration will provide the Solid Waste Management Department with two Low Entry Cab & Chassis units. Refuse Collection Bodies will be mounted on the cab & chassis. The bodies will be purchased under a separate contract and will be used in the department's Residential Waste Collection program.

Making purchases from your own or another governmental agency's contract is referred to as "piggybacking". North Carolina General Statute 143-129(g) allows an exception to the bidding process when making a piggyback purchase. The exception reads as follows:

Waiver of Bidding for Previously Bid Contracts. - When the governing board of any political subdivision of the State, or the manager or purchasing official delegated authority under subsection (a) of this section, determines that it is in the best interest of the unit, the requirements of this section may be waived for the purchase of apparatus, supplies, materials, or equipment from any person or entity that has, within the previous 12 months, after having completed a public, formal bid process substantially similar to that required by this Article, contracted to furnish the apparatus, supplies, materials, or equipment to:

- (1) The United States of America or any federal agency;*
- (2) The State of North Carolina or any agency or political subdivision of the State; or*
- (3) Any other state or any agency or political subdivision of that state, if the person or entity is willing to furnish the items at the same or more favorable prices, terms, and conditions as those provided under the contract with the other unit or agency.*

Notwithstanding any other provision of this section, any purchase made under this subsection shall be approved by the governing body of the purchasing political subdivision of the State at a regularly scheduled meeting of the governing body no fewer than 10 days after publication of notice, in a newspaper of general circulation in the area served by the governing body, that a waiver of the bid procedure will be considered in order to contract with a qualified supplier pursuant to this section.

Rules issued by the Secretary of Administration pursuant to G.S. 143-49(6) shall apply with respect to participation in State term contracts.

Southern Truck Service, Inc. has agreed to furnish the City with two Low Entry Cab and Chassis per the same pricing and conditions as in the existing Town of Cary contract awarded in May 2010.

Issues/Analysis

In May 2010, the Town of Cary awarded a contract to Southern Truck Service, Inc. to provide the Town with Low Entry Cab and Chassis units. The Administration is recommending purchasing two Low Entry Cab and Chassis units from this contract.

For the purposes of this contract, the piggyback method offers the City the following advantages:

- Standardization (The majority of the City's refuse collection cab & chassis are Crane Carrier brand equipment. Purchasing the same brand of equipment will make it easier to stock parts for, and help keep overall operating costs down.)

- Quicker delivery time (By foregoing the bid process, the Department should receive the units sooner, which will allow them to take an older, more expensive to operate units, out of service sooner)
- Excellent Pricing.

Alternatives

The City could choose not to use the “piggyback” provision and seek new bids. Seeking new bids would delay the award process and most likely result in higher prices. The Administration has analyzed market conditions, has compared the pricing to other recent similar bids, and recommends using the “piggyback” provision.

Financial Impact

The total cost of the contract is \$265,050.00. Funding for this contract is available from the FY 2010-11 Fleet Replacement Fund. (62000136.732300).

SDBE Summary

The Equal Opportunity/Equity Assurance Department reviewed the bid submitted by Southern Truck Service, Inc. and have determined that they are in compliance with the Ordinance to Promote Equal Opportunities in City Contracting.

SDBE REQUIREMENTS

There were no SDBEs to provide this Product.

WORKFORCE STATISTICS

The workforce statistics for Southern Truck Service, Inc. are as follows:

Total Workforce	24	100%
Total Females	2	8%
Total Males	22	92%
Black Males	1	4%
White Males	20	84%
Other Males	1	4%
Black Females	0	0%
White Females	2	8%
Other Females	0	0%